accustom
DRIVING SCHOOL & TRAINING CENTRE

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OWN/CUSTOMER SUPPLIED VEHICLE FORM

- BASIC REQUIREMENTS FOR HEAVY VEHICLES USED FOR LESSONS AND TESTING

MUST BE RETURNED UPON BOOKING TO CONFIRM - VEHICLE DETAILS ARE IMPORTANT TO CONFIRM IT IS SUITABLE FOR TRAINING/ASSESSMENT

(THIS FORM TO BE USED WHEN CLIENTS SUPPLIES THEIR OWN/CUSTOMER SUPPLIED HEAVY VEHICLE FOR TRAINING & ASSESSMENT)

ROADWORTHY REQUIREMENTS: **I understand that the vehicle I am presenting needs to ensure that the following operate correctly and show no defects:** ▪ Lighting to front and rear (and side lights if fitted) are to be operating correctly and lens glass not to be missing or cracked. Lights to be clean of dirt and grime build up. ▪ Headlights, indicators, reverse lights, brake lights, number plate lights to be operating and checked prior to lessons or testing. ▪ Reflectors & Rear Marking Plates to be fitted/in tact ▪ Horn to operate correctly / Reverse beeper to operate correctly ▪ Tyres to show at least 1.5mm of tread all round. ▪ Windscreens and windows to be clean and not cracked. ▪ All mirrors to be in place (Rear/Side L+R) to be clean and not cracked. ▪ Cabin to be clean and tidy. ▪ Brakes to operate correctly, including any handbrake, (without air leaks.) ▪ Safety/Warning triangle kit available. - Refer to further information of roadworthy requirements in the below guides relevant to your vehicle: - https://mylicence.sa.gov.au/__data/assets/pdf_file/0010/174097/MR1566_HV_Drivers_Handbook.pdf	**PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD** ☐
HEAVY VEHICLE/TRAILERS MUST BE REGISTERED AND INSURED ▪ HEAVY VEHICLE/TRAILERS PROVIDED MUST BE REGISTERED AND INSURED ▪ Accustom will check registration via Ezyreg ▪ If Vehicle is registered interstate (not SA) please provide proof of registration/insurance (CANNOT HAVE FEDERAL PLATES/REGO) ▪ Accustom will also check the vehicle is registered correctly as per codes on this form link (if not registered correctly Services SA may withhold issuing licence until fixed or training will not be able to commence) https://www.sa.gov.au/__data/assets/pdf_file/0003/23709/MR81.pdf	**PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD** ☐

NOT SUITABLE VEHICLE TYPES FOR TRAINING & ASSESSMENT CONDITIONS/COMPLIANCE: Most vehicles will be suitable for CBT&A however, some may have restrictions placed on them as follows; DANGEROUS GOODS VEHICLE -These vehicles must not be used to conduct any training or assessments in the CBT&A program whilst carrying dangerous goods. LIVESTOCK TRANSPORT VEHICLES - These vehicles must not be used to conduct any training or assessments in the CBT&A program when carrying livestock. FEDERAL INTERSTATE REGISTERED VEHICLES - These vehicles must not be used to conduct any training or assessments in the CBT&A unless approval is given from DPTI and a current permit issued. SPECIAL PURPOSE VEHICLES - Vehicles such as mobile cranes, fork lifts, tractors, etc. which are not able to sustain normal road speed limits, or any vehicles which are over-width or over-height are not considered suitable for testing.	**PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD** ☐
L PLATES: I understand any vehicle used for lessons and testing must display L plates clearly visible to the front and rear of the vehicle. These plates are to be fitted prior to lessons and testing by the learner and are not the responsibility/not supplied by Accustom. (Some vehicles are difficult to attach L plates to, if unsure speak to the Accustom office/instructor prior to the lesson or test date).	**PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD** ☐
LADEN/LOADING FOR TRAINING & ASSESSMENT CONDITIONS/COMPLIANCE: I understand that it is a government requirement that all Heavy vehicles are 75% laden during all training & assessments. (Buses/Motorhomes are exempt to loading). - All loads must be fully secured and covered where appropriate in accordance with all relevant law and legislation. - There are no restrictions of the type of load carried other than those mentioned in unsuitable vehicle types and that all requirements concerning carriage of load must meet load restraint requirements as stated in the current 'Load Restraint Guide'. - The laden vehicle must have a mass, which is at least 75% of the maximum mass allowable over each axle group (excluding buses/motorhomes). - Please discuss your laden/loading options with Accustom & also view this link on how to correctly load: https://www.ntc.gov.au/sites/default/files/assets/files/Load-Restraint-Guide-2018.pdf	**PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD** ☐

CONDITIONS/COMPLIANCE + COMPANY FEE'S & REFUND POLICY: I understand that presenting an un-roadworthy or insufficiently loaded/laden or vehicle specified not suitable for training & assessment scheduled will cause them to be cancelled and all fees associated with this test to be forfeited as per Accustoms Fee's & Refund Policy: Please note we require a minimum of 72hour's (3 full business days) notice of any cancellation of practical driving lessons for consideration of re-scheduling where possible. Once a driver vehicle on road test (VORT) or CBT&A final drive assessment is booked, if cancelled for any reason a refund may not apply. I understand to re-schedule any training or assessment after cancellation requires extra fee's to be paid before new dates/times are offered (within 72hour cancellation timeframe or if assessments are already booked in via DIT). The policy above is for Kadina located training & assessment clients only. If training & assessment is located elsewhere (training & assessment location not at Kadina SA) our policy is a 7 business days cancellation/rescheduling notice required or as agreed upon with written documentation (emailed agreements). I understand to re-schedule any training or assessment after cancellation requires extra fee's to be paid + quoted travel cost or fee's before new dates/times are offered.	**PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD** ☐
GOVERNMENT/DEPARTMENT AUDITS: Please note: A government auditor from DPTI may be present for any commercial test. Please be aware that if you are using your own heavy vehicle and it only has 2 seats fitted a 20-minute audit drive may be necessary prior to your test. These audits are conducted at random by the government regulating body DPTI. There is no additional fee and these audits are compulsory when requested.	**PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD** ☐
DAMAGES/INCIDENT OCCURRENCE DURING TRAINING & ASSESSMENT: I understand Accustoms Instructors are not responsible for any damages/incidents which occur in vehicle supplied during training & assessment such as: fines for speeding/law breaches, physical damages. Accustoms Instructors will guide students/attempt to control and avoid these situations as best as possible but the student in control of the vehicle is responsible to follow instructor's instructions.	**Please Tick To Agree/Acknowledge This Information Has Been Read & Understood** ☐
Please take photos of your vehicle and send in along with these forms: - Both Sides - Front - Back At least 4 photos of the above.	**PLEASE TICK TO ACKNOWLEDGE PHOTOS HAVE BEEN PROVIDED ALONG WITH THESE FORMS** ☐

ASSESSMENT VEHICLES TYPES:

CLASS LR

- A two axle rigid vehicle more than 4.5 tonnes Gross Vehicle Mass (GVM) but not exceeding 8 tonnes GVM.
- A bus designed to carry more than 12 seated adult persons (including the driver) with a GVM not exceeding 8 tonnes

CLASS MR

- A two axle rigid vehicle more than 8 tonnes GVM.

CLASS HR

- A three or more axle rigid vehicle, with a registered GVM greater than 15 tonnes.

CLASS HC

- Prime-Mover with bogie drive.
- Trailer with bogie or tri axles and a minimum length of 11 metres.
- HC Trailers must comply with minimum length of 11 metres with the length of full configuration of vehicle and trailer not exceeding 19 metres.

OR

- A three or more axle rigid vehicle with a registered GVM greater than 15 tonnes and a GCM greater than 24 tonnes, towing a two or more axle (dual wheel) self-steering 'dog' trailer with a GVM greater than 9 tonnes.

PLEASE TICK TO AGREE/ACKNOWLEDGE THIS INFORMATION HAS BEEN READ & UNDERSTOOD

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VEHICLE 1 DETAILS	
TRUCK MODEL: **(IE: HINO, IZUZU?)**	
GEARBOX: **(AUTO / SYNCHRO / NON-SYNCHRO?)**	
REGO/NUMBER PLATE:	
REGISTRATION **EXPIRY DATE:**	
TRAILER TYPE: **RELEVANT FOR HC ONLY.** **(BOGIE, PIG, DOG, TRI AXLE?)**	
REGO/NUMBER PLATE:	
REGISTRATION **EXPIRY DATE:**	
TRAILER LENGTH: **(METRES - NOT INCLUDING SEMI LENGTH JUST TRAILER ITSELF)** ***Minimum length of 11metres required**	
LOAD DESCRIPTION: **(HAY BALES, WATER SHUTTLES ETC?) ALL HEAVY VEHICLES MUST BE 75 % LADEN UNLESS EXEMPT (Buses/Motorhomes are exempt to loading**	
IF INTERSTATE REGISTERED - PLEASE PROVIDE PAPERWORK/EVIDENCE OF REGISTRATION	
VEHICLE 2 DETAILS (OPTIONAL)	
TRUCK MODEL: **(IE: HINO, IZUZU?)**	
GEARBOX: **(AUTO / SYNCHRO / NON-SYNCHRO?)**	
REGO/NUMBER PLATE:	
REGISTRATION **EXPIRY DATE:**	
TRAILER TYPE: **RELEVANT FOR HC ONLY.** **(BOGIE, PIG, DOG, TRI AXLE?)**	
REGO/NUMBER PLATE:	
REGISTRATION **EXPIRY DATE:**	
TRAILER LENGTH: **(METRES - NOT INCLUDING SEMI LENGTH JUST TRAILER ITSELF)** ***Minimum length of 11metres required**	
LOAD DESCRIPTION: **(HAY BALES, WATER SHUTTLES ETC?) ALL HEAVY VEHICLES MUST BE 75 % LADEN UNLESS EXEMPT (Buses/Motorhomes are exempt to loading**	
IF INTERSTATE REGISTERED - PLEASE PROVIDE PAPERWORK/EVIDENCE OF REGISTRATION	

I confirm I have read & understood all requirements stated in this form for the vehicle supplied for my training & assessment. I confirm that the heavy vehicle details above are true/correct and the vehicle/trailers are registered and insured.	
NAME IN FULL: (As on Licence)	
PHONE:	
EMAIL:	
SIGNATURE & DATE:	**/ /**
If vehicle is supplied by workplace/other please also fill out & sign below: I confirm I have read & understood all requirements stated in this form for the vehicle supplied for the above student's training & assessment. I confirm that the heavy vehicle details above are true/correct and the vehicle are registered and insured.	
NAME:	
PHONE:	
EMAIL:	
SIGNATURE & DATE:	**/ /**

OFFICE USE ONLY:

VEHICLE REGISTRATION CHECKED:	
TRAILER REGISTRATION CHECKED:	
SPECIAL REQUIREMENTS / REGISTRATION RESTRICTIONS CHECKED:	
VEHICLE CLASS/SUITABILITY CHECKED: (PHOTOS RECEIVED?)	
INSTRUCTOR DOUBLE CHECKED:	
NOTES:	